

*Webinar on*

# **Soft Skills For The Project Management Team**

# Learning Objectives

Importance of “mathematical intuition” for cost estimators

Introduction to Cost Estimating

- a. Definitions
- b. Types of estimates and their uses
- c. Total project cost to an owner
- d. To bid or not to bid; factors impacting the decision to bid
- e. Direct versus indirect cost
- f. Work Breakdown Structure (WBS) and the CSI Master Format
- g. Schedule of values

Estimating the indirect cost

- a. Bonds and insurance
- b. Estimating general and job/project overhead
- c. Estimating profit and contingency
- d. Estimating inflation/escalation
- e. Allocating indirect costs



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## Construction Cost Estimating

- a. Estimating labor and equipment
- b. Materials estimating
- c. Tips on quantity take-offs

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## Cost Control

- a. The baseline budget
- b. Progress payments

This is an introductory seminar that covers a wide spectrum of soft skills everyone needs.

**PRESENTED BY:**

*Construction project management professional, professor, consultant, author, public speaker, and trainer  
Ph.D. in civil engineering from Clemson University, USA, specialized in Construction Project Management*

On-Demand Webinar

Duration : 90 Minutes

Price: \$200

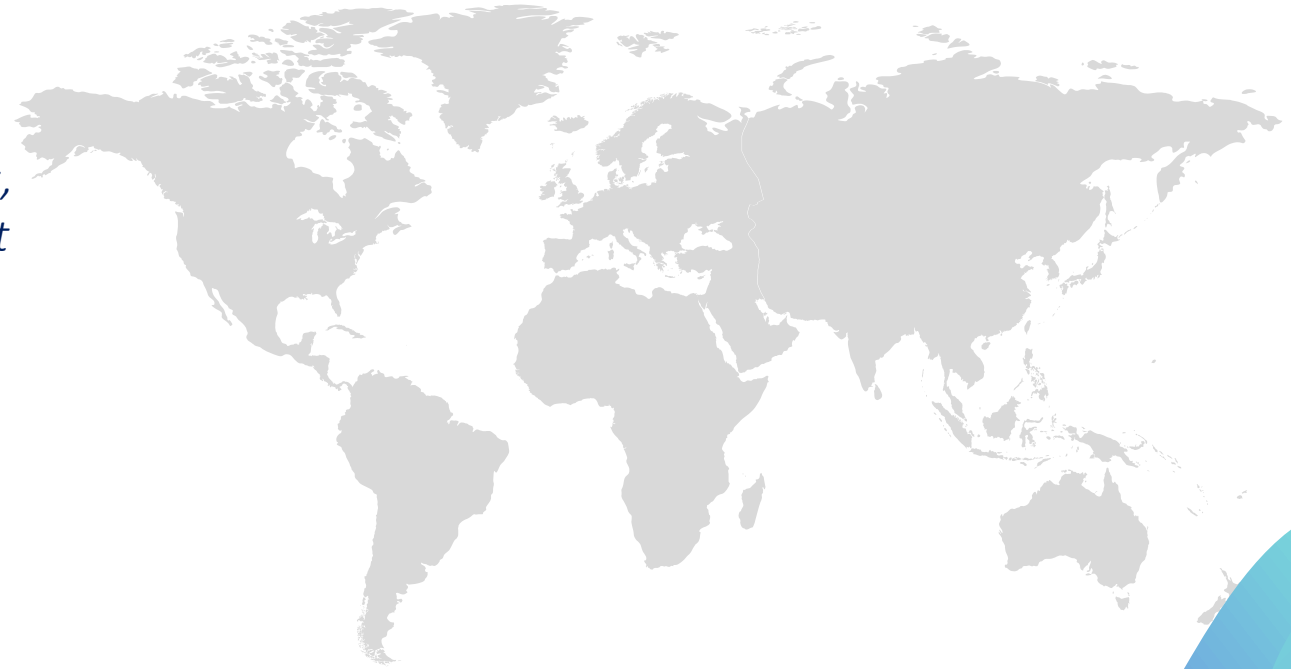
# Webinar Description

This is an introductory seminar that covers a wide spectrum of soft skills everyone needs. It includes tips in areas such as time management, change management, conflict management, communications in the diverse and multi-cultural environment, leadership, team building and teamwork, and emotional intelligence. Having only 90 minutes for the entire seminar will not give enough time for each of the soft skills areas, so the seminar will “fly over” the topics focusing on their importance as well as.

*Members of the project management team need more than just technical skills. They need other skills, especially interpersonal and soft skills that make this team act in an efficient and effective manner. It will also help in the relationship between the team members and other project participants.*

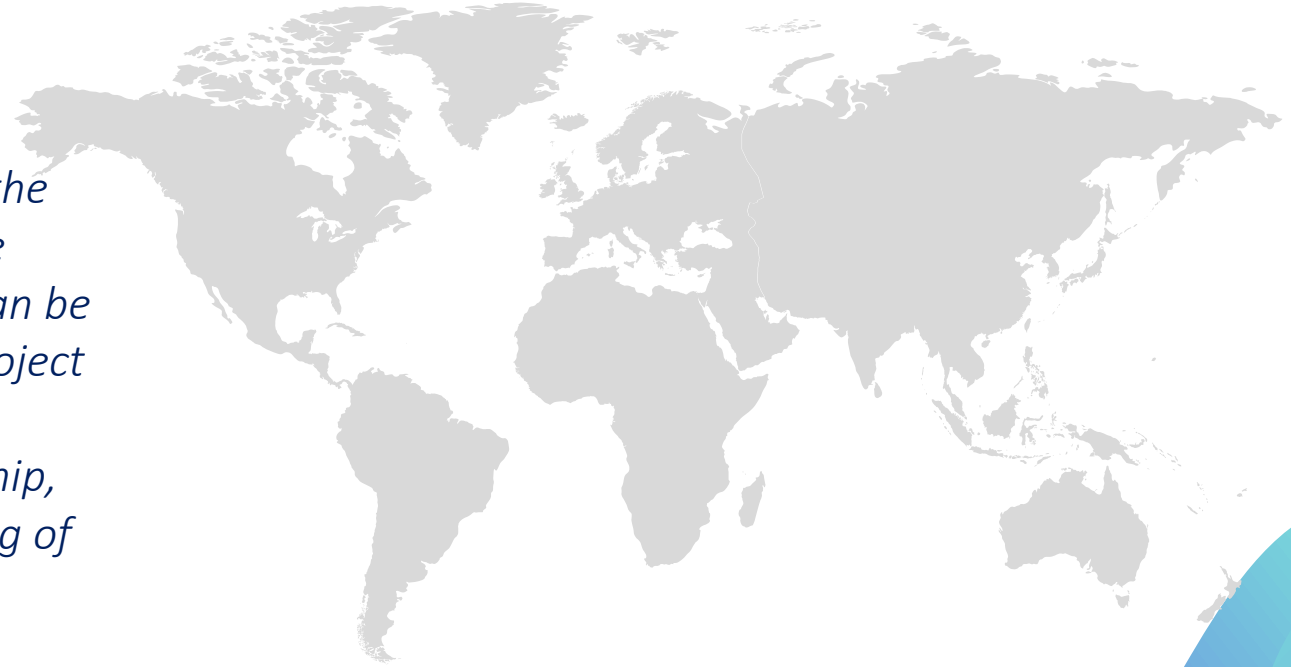
# Who Should You Attend ?

*Architects, engineers (of all disciplines),  
contractors, subcontractors, project managers,  
cost/quantity estimators, project management  
team members, attorneys/lawyers, executives*



# Why Should Attend ?

*This seminar will give a quick but broad and important coverage of non-technical skills for the construction project management team. These skills, often overlooked and underestimated, can be an essential ingredient in the success of the project management team. This includes hints on communications, disputes, teamwork, leadership, emotional intelligence, and others. Mishandling of an issue could lead to failure and losses.*



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